

THE CITY OF FREDERICK

FISCAL YEAR 2017 BUDGET UPDATE

December 31, 2016



Prepared by the Department of Budget and Purchasing

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Budget Overview – December 31, 2016

All Funds Summary

The City began Fiscal Year 2017 with an adopted budget of \$156,802,877. Encumbrances as of June 30, 2016, totaling \$3,743,969, were rolled forward and are included in the FY 2017 amended budget. Several budget amendments were also approved subsequent to the adoption of the FY 2017 budget. The following table summarizes the revenues and expenditures for the City's FY 2017 amended budget as of December 31, 2016:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 62,750,334	\$ -	\$ -	\$ -	\$ 62,750,334
Licenses and Permits	2,507,145	494,730	-	-	3,001,875
Intergovernmental	8,289,990	128,240	288,000	9,214,146	17,920,376
Charges for Services	2,820,719	33,018,392	-	-	35,839,111
Fines and Forfeitures	1,296,800	740,884	100,000	-	2,137,684
Miscellaneous	1,447,097	402,807	25,000	-	1,874,904
Other Financing Sources	8,500	6,214,018	-	22,346,681	28,569,199
Total Revenues	\$ 79,120,585	\$ 40,999,071	\$ 413,000	\$ 31,560,827	\$ 152,093,483
Transfers In	2,672,775	249,969	-	5,555,090	8,477,834
Transfers Out	(2,567,834)	(5,910,000)	-	-	(8,477,834)
Use of Fund Balance	10,844,529	3,445,070	42,192	-	14,331,791
Estimated PY Encumbrances	1,977,981	1,762,347	3,641	-	3,743,969
Total Financial Resources	\$ 92,048,036	\$ 40,546,457	\$ 458,833	\$ 37,115,917	\$ 170,169,243
Expenditures					
General Government	\$ 7,354,535	\$ 312,939	\$ -	\$ -	\$ 7,667,474
Frederick Police Department	30,390,674	-	145,793	-	30,536,467
Planning and Community Development	2,501,310	-	313,040	-	2,814,350
Engineering, Permits, and Inspections	3,242,755	364,267	-	-	3,607,022
Public Works - Operations	16,390,655	19,749,414	-	30,961,237	67,101,306
Parks and Recreation	6,470,613	1,365,704	-	719,000	8,555,317
Economic Development	2,590,827	4,745,065	-	5,435,680	12,771,572
Frederick Community Action Agency	5,700,111	18,384	-	-	5,718,495
Miscellaneous Cost Centers	281,095	-	-	-	281,095
Debt Service	7,461,555	13,647,506	-	-	21,109,061
Contingency	100,102	310,000	-	-	410,102
Fund Balance (Reserves)	9,563,804	33,178	-	-	9,596,982
Total Expenditures	\$ 92,048,036	\$ 40,546,457	\$ 458,833	\$ 37,115,917	\$ 170,169,243

Budget Overview – December 31, 2016

At the end of the second quarter, the City realized 55.03% of total budgeted revenues and 39.35% of total budgeted expenditures. Salary and benefit costs are 42.30% and 75.53% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

In FY 2016, the City realized a large increase in Workers' Compensation insurance due to its unfavorable claims history. The total premium in FY 2016 was \$1,745,554, which was 18% more than budgeted and 22% higher than the prior year. The FY 2017 budget includes sufficient funding for the anticipated premium. The following is a history of Workers' Compensation premiums by fund:

Workers' Compensation					
Fund	FY 2017 Adopted	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual
General Fund	\$1,500,282	\$1,384,718	\$1,137,280	\$1,067,773	\$781,316
Weinberg Center	7,009	10,639	8,737	8,206	6,000
Water & Sewer	208,693	217,558	178,690	167,782	122,667
Parking	52,059	56,393	46,311	43,490	31,796
Stormwater	31,867	34,580	28,401	26,669	19,499
Airport	4,713	22,238	18,262	17,149	12,537
Golf Course	19,627	18,837	15,476	14,523	10,621
Rental Operations	135	162	131	123	91
Community Development	189	429	352	331	242
Total	\$1,824,574	\$1,745,554	\$1,433,640	\$1,346,046	\$984,769

General Fund

In the General Fund, the City realized 83.40% of total budgeted revenues and 92.62% of budgeted tax revenues through the second quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 98.56% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are trending better than the prior year at 41.17% compared to 35.70%. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 38.25% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Budget Overview – December 31, 2016

Weinberg Center for the Arts

Revenues for the Weinberg Center are 49.86% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of December 31, 2016, the City has spent \$39,203 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 43.31% of the total budgeted amount compared to 45.89% in the prior year. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations. Transfers from the other funds for the Airport are made at the end of the fiscal year.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. Expenditures appear reasonable and within expectations.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the second quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of December 31, 2016

Revenues						
Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
General Fund	\$ 64,568,396	\$ 77,423,580	83.40%	\$ 60,880,856	\$ 74,857,875	81.33%
Weinberg Center for the Arts	845,177	1,695,205	49.86%	684,160	1,667,227	41.04%
City Housing Fund	460	1,800	N/A	280	-	N/A
Water & Sewer	11,283,893	30,815,088	36.62%	11,461,782	29,913,473	38.32%
Parking	2,868,052	5,364,067	53.47%	2,594,038	5,077,020	51.09%
Stormwater	714,520	1,700,000	42.03%	714,725	1,830,000	39.06%
Airport	483,871	1,688,080	28.66%	486,354	1,681,080	28.93%
Golf Course	641,913	1,381,400	46.47%	711,939	1,375,000	51.78%
Rental Operations	21,677	50,436	42.98%	14,564	43,392	33.56%
Community Development	55,902	313,000	17.86%	22,840	313,000	7.30%
CDS	7,080	100,000	7.08%	23,172	40,000	57.93%
Capital Improvements Program	2,204,543	31,560,827	6.99%	1,793,778	9,340,123	19.21%
Total Revenues	\$ 83,695,484	\$ 152,093,483	55.03%	\$ 79,388,488	\$ 126,138,190	62.94%

Expenditures						
Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
General Fund	\$ 40,142,149	\$ 90,128,790	44.54%	\$ 41,350,255	\$ 86,341,396	47.89%
Weinberg Center for the Arts	819,222	1,837,846	44.58%	696,250	1,854,969	37.53%
City Housing Fund	39,203	81,400	48.16%	30,049	450,925	N/A
Water & Sewer	9,208,024	29,103,481	31.64%	10,310,780	28,168,900	36.60%
Parking	1,229,590	6,444,721	19.08%	1,507,974	5,016,491	30.06%
Stormwater	546,194	1,625,291	33.61%	600,401	1,247,095	48.14%
Airport	357,008	1,876,346	19.03%	416,830	1,909,245	21.83%
Golf Course	682,820	1,445,056	47.25%	607,358	1,464,959	41.46%
Rental Operations	6,726	51,562	13.04%	22,277	71,731	31.06%
Community Development	53,693	313,040	17.15%	78,287	313,267	24.99%
CDS	31,984	145,793	21.94%	40,168	141,573	28.37%
Capital Improvements Program	13,842,150	37,115,917	37.29%	10,851,042	17,987,622	60.33%
Total Expenditures	\$ 66,958,763	\$ 170,169,243	39.35%	\$ 66,511,671	\$ 144,968,173	45.88%

Expenditures by Type						
	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Salaries	\$ 15,495,242	\$ 36,630,024	42.30%	\$ 16,682,627	\$ 36,181,505	46.11%
Benefits	20,429,192	27,047,527	75.53%	21,587,185	26,653,470	80.99%
Supplies	4,226,945	13,851,852	30.52%	4,434,635	14,316,222	30.98%
Other Professional Services	8,311,852	20,979,727	39.62%	7,732,309	21,405,461	36.12%
Capital	14,007,990	40,654,666	34.46%	10,719,964	17,541,645	61.11%
Debt Service	4,487,542	20,998,363	21.37%	5,354,951	19,409,935	27.59%
Transfers	-	-	N/A	-	23,886	0.00%
Contingency	-	410,102	0.00%	-	287,740	0.00%
Fund Balance (Reserves)	-	9,596,982	0.00%	-	9,148,309	0.00%
Total Expenditures	\$ 66,958,763	\$ 170,169,243	39.35%	\$ 66,511,671	\$ 144,968,173	45.88%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 51,321,936	\$ 52,069,187	98.56%	\$ 49,339,196	\$ 50,035,935	98.61%
Business Property	2,896,354	2,534,872	114.26%	2,446,386	2,643,299	92.55%
Personal Income Taxes	3,769,801	7,750,000	48.64%	3,062,360	7,227,412	42.37%
Admissions and Amusements	122,831	350,000	35.09%	133,088	375,000	35.49%
Other	7,560	46,275	16.34%	7,393	65,275	11.33%
Licenses and Permits						
Building Permits and Inspections	718,073	1,173,800	61.18%	516,441	1,170,700	44.11%
Cable Television	290,512	1,150,000	25.26%	272,025	1,061,209	25.63%
Other	23,522	183,345	12.83%	95,210	243,055	39.17%
Intergovernmental						
State	2,257,488	4,620,084	48.86%	2,336,961	4,571,046	51.13%
Federal	762,263	3,294,696	23.14%	486,237	3,230,971	15.05%
Other	100,975	244,210	41.35%	81,422	189,210	43.03%
Charges for Services						
Recreation Fees	312,198	724,022	43.12%	327,154	746,264	43.84%
Inspection, Review, and Filing Fees	309,836	842,000	36.80%	452,907	938,250	48.27%
Other	157,383	185,830	84.69%	116,666	213,428	54.66%
Fines and Forfeitures						
Automated Enforcement	1,053,191	1,265,000	83.26%	739,945	1,065,000	69.48%
Municipal Infractions	1,940	31,800	6.10%	1,700	31,800	5.35%
Miscellaneous						
Rents	324,400	707,016	45.88%	342,989	699,320	49.05%
Interest Earnings	78,467	62,700	125.15%	39,233	62,700	62.57%
Other	58,547	180,243	32.48%	57,023	243,196	23.45%
Other Financing Sources						
Other	1,119	8,500	13.16%	26,520	44,805	59.19%
Total General Fund	\$ 64,568,396	\$ 77,423,580	83.40%	\$ 60,880,856	\$ 74,857,875	81.33%
Weinberg Center for the Arts						
Intergovernmental	\$ 108,402	\$ 131,000	82.75%	\$ 80,072	\$ 118,860	67.37%
Charges for Services	666,499	1,068,867	62.36%	529,881	993,467	53.34%
Miscellaneous	70,276	495,338	14.19%	74,207	554,900	13.37%
Total Weinberg Center for the Arts	\$ 845,177	\$ 1,695,205	49.86%	\$ 684,160	\$ 1,667,227	41.04%
City Housing Fund						
Miscellaneous						
Other	\$ 460	\$ 1,800	25.56%	\$ 280	\$ -	N/A
Total City Housing Fund	\$ 460	\$ 1,800	25.56%	\$ 280	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 283,995	\$ 335,650	84.61%	\$ 156,806	\$ 286,035	54.82%
Charges for Services						
Water Fees	6,406,645	14,675,000	43.66%	6,609,367	14,340,000	46.09%
Sewer Fees	4,410,281	10,298,320	42.83%	4,468,448	9,801,320	45.59%
Other	-	100	0.00%	-	100	0.00%
Fines and Forfeitures	-	40,300	0.00%	65,861	20,300	324.44%
Miscellaneous	38,659	7,200	536.93%	53,317	7,200	740.51%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	-	5,304,438	0.00%
Other	144,313	154,080	93.66%	107,983	154,080	70.08%
Total Water & Sewer Fund	\$ 11,283,893	\$ 30,815,088	36.62%	\$ 11,461,782	\$ 29,913,473	38.32%
Parking Fund						
Licenses and Permits	\$ 60,549	\$ 159,080	38.06%	\$ 67,244	\$ 163,580	41.11%
Intergovernmental	19,260	128,240	15.02%	20,958	122,133	17.16%
Charges for Services						
Parking Decks	1,815,048	3,304,184	54.93%	1,596,536	3,096,756	51.56%
Parking Meters	419,411	689,260	60.85%	338,662	648,440	52.23%
Other	19,040	35,248	54.02%	17,141	31,480	54.45%
Fines and Forfeitures	370,679	700,584	52.91%	364,269	667,160	54.60%
Miscellaneous						
Rents	152,280	347,471	43.83%	182,736	347,471	52.59%
Other	118	-	N/A	59	-	N/A
Other Financing Sources	11,667	-	N/A	6,433	-	N/A
Total Parking Fund	\$ 2,868,052	\$ 5,364,067	53.47%	\$ 2,594,038	\$ 5,077,020	51.09%
Stormwater Fund						
Charges for Services	\$ 706,971	\$ 1,700,000	41.59%	\$ 705,133	\$ 1,830,000	38.53%
Miscellaneous	7	-	N/A	55	-	N/A
Other Financing Sources	7,542	-	N/A	9,537	-	N/A
Total Stormwater Fund	\$ 714,520	\$ 1,700,000	42.03%	\$ 714,725	\$ 1,830,000	39.06%
Airport Fund						
Charges for Services	\$ 471,395	\$ 964,880	48.86%	\$ 472,955	\$ 957,880	49.38%
Miscellaneous	10,725	8,200	130.79%	10,916	8,200	133.12%
Other Financing Sources						
Transfers	-	715,000	0.00%	2,483	715,000	N/A
Other	1,751	-	N/A	-	-	N/A
Total Airport Fund	\$ 483,871	\$ 1,688,080	28.66%	\$ 486,354	\$ 1,681,080	28.93%
Golf Course Fund						
Charges for Services	\$ 626,079	\$ 1,351,400	46.33%	\$ 688,839	\$ 1,375,000	50.10%
Miscellaneous	15,834	30,000	52.78%	23,100	-	N/A
Total Golf Course Fund	\$ 641,913	\$ 1,381,400	46.47%	\$ 711,939	\$ 1,375,000	51.78%
Rental Operations Fund						
Miscellaneous	\$ 1,770	\$ 9,936	17.81%	\$ 2,199	\$ 9,936	22.13%
Other Financing Sources	19,907	40,500	49.15%	12,365	33,456	36.96%
Total Rental Operations Fund	\$ 21,677	\$ 50,436	42.98%	\$ 14,564	\$ 43,392	33.56%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 55,610	\$ 288,000	19.31%	\$ 22,652	\$ 288,000	7.87%
Miscellaneous	292	25,000	1.17%	188	25,000	0.75%
Total Community Development Fund	\$ 55,902	\$ 313,000	17.86%	\$ 22,840	\$ 313,000	7.30%
CDS Fund						
Fines and Forfeitures	\$ 6,575	\$ 100,000	6.58%	\$ 16,008	\$ 40,000	40.02%
Miscellaneous	505	-	N/A	7,164	-	N/A
Total CDS Fund	\$ 7,080	\$ 100,000	7.08%	\$ 23,172	\$ 40,000	57.93%
Capital Improvements Program						
General Fund	\$ 387,064	\$ 14,520,147	2.67%	\$ 683,561	\$ 2,837,500	36.96%
Water & Sewer Fund	982,772	11,280,000	8.71%	1,048,634	4,850,000	0.00%
Parking Fund	-	-	N/A	-	(50,000)	-51.02%
Stormwater Fund	350,100	425,000	82.38%	25,510	(1,135,000)	-3.18%
Airport Fund	484,607	5,335,680	9.08%	36,073	2,837,623	63.21%
Total Capital Improvements Program	\$ 2,204,543	\$ 31,560,827	6.99%	\$ 1,793,778	\$ 9,340,123	19.21%
Total All Funds	\$ 83,695,484	\$ 152,093,483	55.03%	\$ 79,388,488	\$ 126,138,190	62.94%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
General Fund						
Mayor's Office	\$ 553,444	\$ 899,143	61.55%	\$ 601,778	\$ 931,903	64.58%
Legal	421,261	822,543	51.21%	469,818	803,431	58.48%
Election Board	11	3,544	0.31%	12	3,544	0.34%
Finance	618,168	1,499,895	41.21%	672,731	1,261,897	53.31%
Purchasing	341,034	662,718	51.46%	370,456	647,019	57.26%
Budget	118,240	214,661	55.08%	125,978	211,742	59.50%
Information Technology	656,665	1,214,715	54.06%	588,347	1,154,306	50.97%
Geographic Information Systems	123,074	338,870	36.32%	133,236	323,472	41.19%
Audio Visual	120,198	209,611	57.34%	120,412	203,285	59.23%
Human Resources	383,135	909,707	42.12%	467,809	898,409	52.07%
Safety	136,500	282,117	48.38%	108,644	250,436	43.38%
Planning	720,833	1,652,632	43.62%	803,181	1,529,668	52.51%
Code Enforcement	377,561	779,875	48.41%	438,171	776,380	56.44%
Facility Maintenance	542,345	1,009,883	53.70%	640,134	1,059,574	60.41%
Asset Management	272,051	688,285	39.53%	236,197	517,288	45.66%
Municipal Annex	162,379	418,823	38.77%	177,444	423,658	41.88%
Community Promotion	169,638	297,011	57.12%	72,077	104,520	68.96%
Special Events	120,244	224,496	53.56%	128,983	221,134	58.33%
Police	17,174,362	30,390,674	56.51%	17,890,723	29,421,897	60.81%
Fire	265,353	269,749	98.37%	282,680	291,738	96.90%
Building Inspection	723,311	1,333,978	54.22%	775,336	1,261,246	61.47%
Electrical Inspection	206,754	355,625	58.14%	201,625	332,525	60.63%
Construction Inspection	292,545	570,213	51.30%	345,736	590,791	58.52%
General Administration - DPW	743,132	1,485,295	50.03%	792,554	1,477,398	53.65%
Maintenance - Equipment and Machinery	614,191	1,119,844	54.85%	649,437	1,111,938	58.41%
Engineering	715,824	1,553,152	46.09%	844,432	1,468,743	57.49%
Waste Collection	1,848,103	3,756,487	49.20%	1,809,023	3,614,232	50.05%
Street Maintenance	1,437,345	2,575,856	55.80%	1,293,814	2,286,529	56.58%
Snow Removal	67,566	575,162	11.75%	43,282	775,550	5.58%
Street Lights and Signals	1,149,816	2,510,830	45.79%	1,107,051	2,431,051	45.54%
Traffic Lines and Signs	522,184	1,413,323	36.95%	343,670	977,186	35.17%
Bus Maintenance	11,196	11,346	98.68%	12,082	12,265	98.51%
Grounds Maintenance	2,039,005	4,190,542	48.66%	1,870,716	3,743,470	49.97%
Harry Grove Stadium	70,041	266,654	26.27%	64,027	245,537	26.08%
Recreation Centers	686,919	1,527,605	44.97%	667,737	1,469,730	45.43%
Burck Street Center	11,592	26,581	43.61%	4,290	29,100	14.74%
Summer Playground Program	55,760	116,407	47.90%	60,174	114,493	52.56%
Swimming Pools	214,716	384,982	55.77%	183,838	375,327	48.98%
Community Development	56,859	68,803	82.64%	56,114	72,856	77.02%
Economic Development	377,308	752,981	50.11%	489,968	1,009,033	48.56%
Frederick Community Action Agency	2,373,114	5,618,711	42.24%	2,550,669	5,883,596	43.35%
Debt Service	2,639,585	7,461,555	35.38%	2,855,869	6,901,174	41.38%
Contingency	8,787	100,102	8.78%	-	-	N/A
Fund Balance (Reserves)	-	9,563,804	0.00%	-	9,122,325	0.00%
Total General Fund	\$ 40,142,149	\$ 90,128,790	44.54%	\$ 41,350,255	\$ 86,341,396	47.89%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 819,222	\$ 1,563,046	52.41%	\$ 696,250	\$ 1,466,569	47.47%
Weinberg - Board of Directors		274,800	0.00%	-	388,400	0.00%
Total Weinberg Center for the Arts	\$ 819,222	\$ 1,837,846	44.58%	\$ 696,250	\$ 1,854,969	37.53%
City Housing Fund						
MPDU Housing	\$ 39,203	\$ 81,400	48.16%	\$ 30,049	\$ 450,925	6.66%
Total City Housing Fund	\$ 39,203	\$ 81,400	48.16%	\$ 30,049	\$ 450,925	6.66%
Water & Sewer Fund						
Finance	\$ 143,637	\$ 312,939	45.90%	\$ 154,703	\$ 308,813	50.10%
Plumbing Inspection	218,419	364,267	59.96%	238,208	341,399	69.77%
Water Services	1,444,214	2,991,785	48.27%	1,536,636	3,247,543	47.32%
Water Quality	190,620	422,892	45.08%	209,056	406,182	51.47%
Water Treatment	2,767,564	7,689,333	35.99%	2,885,886	8,320,993	34.68%
Wastewater Treatment Plant	1,598,084	4,429,528	36.08%	1,830,679	3,858,405	47.45%
Sewer Maintenance	381,578	969,556	39.36%	487,688	877,915	55.55%
Inflow and Infiltration	220,289	437,457	50.36%	232,341	468,350	49.61%
Plant Maintenance	647,585	1,283,180	50.47%	761,050	1,248,952	60.94%
Debt Service	1,596,034	10,002,544	15.96%	1,974,533	8,912,608	22.15%
Contingency	-	200,000	0.00%	-	177,740	0.00%
Total Water & Sewer Fund	\$ 9,208,024	\$ 29,103,481	31.64%	\$ 10,310,780	\$ 28,168,900	36.60%
Parking Fund						
Public Parking	\$ 467,092	\$ 1,260,725	37.05%	\$ 538,675	\$ 1,210,280	44.51%
Church Street Deck	60,649	489,962	12.38%	97,263	246,960	39.38%
Court Street Deck	113,328	565,377	20.04%	111,533	276,186	40.38%
Carroll Creek Deck	76,141	598,617	12.72%	108,651	340,570	31.90%
West Patrick Street Deck	54,029	483,716	11.17%	92,970	211,018	44.06%
East All Saints Street Deck	193,364	689,579	28.04%	64,943	328,389	19.78%
Debt Service	264,987	2,256,745	11.74%	493,939	2,303,088	21.45%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Total Parking Fund	\$ 1,229,590	\$ 6,444,721	19.08%	\$ 1,507,974	\$ 5,016,491	30.06%
Stormwater Fund						
Street Sweeping	\$ 233,920	\$ 451,785	51.78%	\$ 224,870	\$ 390,205	57.63%
Stormwater	298,909	1,073,898	27.83%	354,940	755,656	46.97%
Debt Service	13,365	89,608	14.91%	20,591	91,234	22.57%
Contingency	-	10,000	0.00%	-	10,000	0.00%
Total Stormwater Fund	\$ 546,194	\$ 1,625,291	33.61%	\$ 600,401	\$ 1,247,095	48.14%
Airport Fund						
Airport	\$ 236,249	\$ 576,232	41.00%	\$ 260,804	\$ 596,888	43.69%
Air Traffic Control Tower	19,139	80,857	23.67%	24,384	76,227	31.99%
Debt Service	101,620	1,219,257	8.33%	131,642	1,236,130	10.65%
Total Airport Fund	\$ 357,008	\$ 1,876,346	19.03%	\$ 416,830	\$ 1,909,245	21.83%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2016

Fund	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 382,982	\$ 716,220	53.47%	\$ 343,902	\$ 640,427	53.70%
Clubhouse	266,718	608,027	43.87%	221,179	681,121	32.47%
Restaurant	21,568	41,457	52.02%	24,393	38,711	63.01%
Debt Service	11,552	79,352	14.56%	17,884	80,814	22.13%
Transfers	-	-	N/A	-	23,886	0.00%
Total Golf Course Fund	\$ 682,820	\$ 1,445,056	47.25%	\$ 607,358	\$ 1,464,959	41.46%
Rental Operations Fund						
Rental Operations	\$ 6,726	\$ 18,384	36.59%	\$ 22,277	\$ 45,747	48.70%
Fund Balance (Reserves)	-	33,178	0.00%	-	25,984	0.00%
Total Rental Operations Fund	\$ 6,726	\$ 51,562	13.04%	\$ 22,277	\$ 71,731	31.06%
Community Development Fund						
Community Development	\$ 53,693	\$ 313,040	17.15%	\$ 78,287	\$ 313,267	24.99%
Total Community Development Fund	\$ 53,693	\$ 313,040	17.15%	\$ 78,287	\$ 313,267	24.99%
CDS Fund						
CDS Program	\$ 31,984	\$ 145,793	21.94%	\$ 40,168	\$ 141,573	28.37%
Total CDS Fund	\$ 31,984	\$ 145,793	21.94%	\$ 40,168	\$ 141,573	28.37%
Capital Improvements Program						
General Fund	\$ 1,954,997	\$ 16,700,237	11.71%	\$ 5,896,018	\$ 5,125,000	115.04%
Water & Sewer	10,644,060	13,880,000	76.69%	4,678,715	8,875,000	52.72%
Stormwater	650,295	1,100,000	59.12%	45,014	150,000	30.01%
Airport	539,283	5,435,680	9.92%	231,295	2,887,622	8.01%
Parking	53,515	-	N/A	-	950,000	0.00%
Total Capital Improvements Program	\$ 13,842,150	\$ 37,115,917	37.29%	\$ 10,851,042	\$ 17,987,622	60.33%
Total All Funds	\$ 66,958,763	\$ 170,169,243	39.35%	\$ 66,511,671	\$ 144,968,173	45.88%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2016

Functional Area	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 553,444	\$ 899,143	61.55%	\$ 601,778	\$ 931,903	64.58%
Legal	421,261	822,543	51.21%	469,818	803,431	58.48%
Election Board	11	3,544	0.31%	12	3,544	0.34%
Finance	618,168	1,499,895	41.21%	672,731	1,261,897	53.31%
Purchasing	341,034	662,718	51.46%	370,456	647,019	57.26%
Budget	118,240	214,661	55.08%	125,978	211,742	N/A
Information Technology	656,665	1,214,715	54.06%	588,347	1,154,306	50.97%
Geographic Information Systems	123,074	338,870	36.32%	133,236	323,472	41.19%
Audio Visual	120,198	209,611	57.34%	120,412	203,285	59.23%
Human Resources	383,135	909,707	42.12%	467,809	898,409	52.07%
Safety	136,500	282,117	48.38%	108,644	250,436	43.38%
Community Promotion	169,638	297,011	57.12%	72,077	104,520	68.96%
Water & Sewer Fund						
Finance	143,637	312,939	45.90%	154,703	308,813	50.10%
Total General Government	\$ 3,785,005	\$ 7,667,474	49.36%	\$ 3,886,001	\$ 7,102,777	54.71%
Frederick Police Department						
General Fund						
Police	\$ 17,174,362	\$ 30,390,674	56.51%	\$ 17,890,723	\$ 29,421,897	60.81%
CDS Fund						
CDS Program	31,984	145,793	21.94%	40,168	141,573	28.37%
Total Frederick Police Department	\$ 17,206,346	\$ 30,536,467	56.35%	\$ 17,930,891	\$ 29,563,470	60.65%
Planning and Community Development						
General Fund						
Planning	\$ 720,833	\$ 1,652,632	43.62%	\$ 803,181	\$ 1,529,668	52.51%
Code Enforcement	377,561	779,875	48.41%	438,171	776,380	56.44%
Community Development	56,859	68,803	82.64%	56,114	72,856	77.02%
Community Development Fund						
Community Development	53,693	313,040	17.15%	78,287	313,267	24.99%
Total Planning and Community Development	\$ 1,208,946	\$ 2,814,350	42.96%	\$ 1,375,753	\$ 2,692,171	51.10%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 723,311	\$ 1,333,978	54.22%	\$ 775,336	\$ 1,261,246	61.47%
Electrical Inspection	206,754	355,625	58.14%	201,625	332,525	60.63%
Engineering	715,824	1,553,152	46.09%	844,432	1,468,743	57.49%
Water & Sewer Fund						
Plumbing Inspection	218,419	364,267	59.96%	238,208	341,399	69.77%
Total Engineering, Permits, and Inspections	\$ 1,864,308	\$ 3,607,022	51.69%	\$ 2,059,601	\$ 3,403,913	60.51%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2016

Functional Area	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 542,345	\$ 1,009,883	53.70%	\$ 640,134	\$ 1,059,574	60.41%
Asset Management	272,051	688,285	39.53%	236,197	517,288	45.66%
Municipal Annex	162,379	418,823	38.77%	177,444	423,658	41.88%
Construction Inspection	292,545	570,213	51.30%	345,736	590,791	58.52%
General Administration - DPW	743,132	1,485,295	50.03%	792,554	1,477,398	53.65%
Maintenance - Equipment and Machinery	614,191	1,119,844	54.85%	649,437	1,111,938	58.41%
Waste Collection	1,848,103	3,756,487	49.20%	1,809,023	3,614,232	50.05%
Street Maintenance	1,437,345	2,575,856	55.80%	1,293,814	2,286,529	56.58%
Snow Removal	67,566	575,162	11.75%	43,282	775,550	5.58%
Street Lights and Signals	1,149,816	2,510,830	45.79%	1,107,051	2,431,051	45.54%
Traffic Lines and Signs	522,184	1,413,323	36.95%	343,670	977,186	35.17%
Harry Grove Stadium	70,041	266,654	26.27%	64,027	245,537	26.08%
Water & Sewer Fund						
Water Services	1,444,214	2,991,785	48.27%	1,536,636	3,247,543	47.32%
Water Quality	190,620	422,892	45.08%	209,056	406,182	51.47%
Water Treatment	2,767,564	7,689,333	35.99%	2,885,886	8,320,993	34.68%
Wastewater Treatment Plant	1,598,084	4,429,528	36.08%	1,830,679	3,858,405	47.45%
Sewer Maintenance	381,578	969,556	39.36%	487,688	877,915	55.55%
Inflow and Infiltration	220,289	437,457	50.36%	232,341	468,350	49.61%
Plant Maintenance	647,585	1,283,180	50.47%	761,050	1,248,952	60.94%
Stormwater Fund						
Street Sweeping	233,920	451,785	51.78%	224,870	390,205	57.63%
Stormwater	298,909	1,073,898	27.83%	354,940	755,656	46.97%
Total Department of Public Works	\$ 15,504,461	\$ 36,140,069	42.90%	\$ 16,025,515	\$ 35,084,933	45.68%
Parks and Recreation						
General Fund						
Special Events	\$ 120,244	\$ 224,496	53.56%	\$ 128,983	\$ 221,134	58.33%
Grounds Maintenance	2,039,005	4,190,542	48.66%	1,870,716	3,743,470	49.97%
Recreation Centers	686,919	1,527,605	44.97%	667,737	1,469,730	45.43%
Burck Street Center	11,592	26,581	43.61%	4,290	29,100	14.74%
Summer Playground Program	55,760	116,407	47.90%	60,174	114,493	52.56%
Swimming Pools	214,716	384,982	55.77%	183,838	375,327	48.98%
Golf Course Fund						
Maintenance	382,982	716,220	53.47%	343,902	640,427	53.70%
Clubhouse	266,718	608,027	43.87%	221,179	681,121	32.47%
Restaurant	21,568	41,457	52.02%	24,393	38,711	63.01%
Total Parks and Recreation	\$ 3,799,504	\$ 7,836,317	48.49%	\$ 3,505,212	\$ 7,313,513	47.93%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2016

Functional Area	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 377,308	\$ 752,981	50.11%	\$ 489,968	\$ 1,009,033	48.56%
Weinberg Center for the Arts						
Weinberg	819,222	1,563,046	52.41%	696,250	1,466,569	47.47%
Weinberg - Board of Directors	-	274,800	0.00%	-	388,400	0.00%
Parking Fund						
Public Parking	467,092	1,260,725	37.05%	538,675	1,210,280	44.51%
Church Street Deck	60,649	489,962	12.38%	97,263	246,960	39.38%
Court Street Deck	113,328	565,377	20.04%	111,533	276,186	40.38%
Carroll Creek Deck	76,141	598,617	12.72%	108,651	340,570	31.90%
West Patrick Street Deck	54,029	483,716	11.17%	92,970	211,018	44.06%
East All Saints Street Deck	193,364	689,579	28.04%	64,943	328,389	19.78%
Airport Fund						
Airport	236,249	576,232	41.00%	260,804	596,888	43.69%
Air Traffic Control Tower	19,139	80,857	23.67%	24,384	76,227	31.99%
Total Economic Development	\$ 2,416,521	\$ 7,335,892	32.94%	\$ 2,485,441	\$ 6,150,520	40.41%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 2,373,114	\$ 5,618,711	42.24%	\$ 2,550,669	\$ 5,883,596	43.35%
City Housing Fund						
MPDU Housing	39,203	81,400	48.16%	30,049	450,925	6.66%
Rental Operations Fund						
Rental Operations	6,726	18,384	36.59%	22,277	45,747	48.70%
Total Frederick Community Action Agency	\$ 2,419,043	\$ 5,718,495	42.30%	\$ 2,602,995	\$ 6,380,268	40.80%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 265,353	\$ 269,749	98.37%	\$ 282,680	\$ 291,738	96.90%
Bus Maintenance	11,196	11,346	98.68%	12,082	12,265	98.51%
Total Miscellaneous Cost Centers	\$ 276,549	\$ 281,095	98.38%	\$ 294,762	\$ 304,003	96.96%
Debt Service						
General Fund	\$ 2,639,585	\$ 7,461,555	35.38%	\$ 2,855,869	\$ 6,901,174	41.38%
Water & Sewer Fund	1,596,034	10,002,544	15.96%	1,974,533	8,912,608	22.15%
Parking Fund	264,987	2,256,745	11.74%	493,939	2,303,088	21.45%
Stormwater Fund	13,365	89,608	14.91%	20,591	91,234	22.57%
Airport Fund	101,620	1,219,257	8.33%	131,642	1,236,130	10.65%
Golf Course Fund	11,552	79,352	14.56%	17,884	80,814	22.13%
Total Debt Service	\$ 4,627,143	\$ 21,109,061	21.92%	\$ 5,494,458	\$ 19,525,048	28.14%
Transfers						
Golf Course Fund	\$ -	\$ -	N/A	\$ -	\$ 23,886	0.00%
Total Transfers	\$ -	\$ -	N/A	\$ -	\$ 23,886	0.00%
Contingency						
General Fund	\$ 8,787	\$ 100,102	8.78%	\$ -	\$ -	N/A
Water & Sewer Fund	-	200,000	0.00%	-	177,740	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	10,000	0.00%
Total Contingency	\$ 8,787	\$ 410,102	2.14%	\$ -	\$ 287,740	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2016

Functional Area	12/31/2016 Actual	FY 2017 Amended	% of Budget	12/31/2015 Actual	FY 2016 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 9,563,804	0.00%	\$ -	\$ 9,122,325	0.00%
Rental Operations Fund	-	33,178	0.00%	-	25,984	0.00%
Total Fund Balance (Reserves)	\$ -	\$ 9,596,982	0.00%	\$ -	\$ 9,148,309	0.00%
Capital Improvements Program						
General Fund	\$ 1,954,997	\$ 16,700,237	11.71%	\$ 5,896,018	\$ 5,125,000	115.04%
Water & Sewer	10,644,060	13,880,000	76.69%	4,678,715	8,875,000	52.72%
Stormwater	650,295	1,100,000	59.12%	45,014	150,000	30.01%
Airport	539,283	5,435,680	9.92%	231,295	2,887,622	8.01%
Parking	53,515	-	N/A	-	950,000	0.00%
Total Capital Improvements Program	\$ 13,842,150	\$ 37,115,917	37.29%	\$ 10,851,042	\$ 17,987,622	60.33%
Total All Funds	\$ 66,958,763	\$ 170,169,243	39.35%	\$ 66,511,671	\$ 144,968,173	45.88%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 10,919,255	\$ -	\$ 189,249	\$ 4,897,947	\$ 2,796,860	\$ 711,550	\$ 12,674	\$ 19,527,535
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,200,000	-	-	1,723,519	1,010,001	711,550	-	4,645,070
Other	1,125	-	79,600	-	-	-	-	80,725
Reserves	9,563,804	-	-	-	-	-	-	9,563,804
Total Budgeted Use of Fund Balance	10,764,929	-	79,600	1,723,519	1,010,001	711,550	-	14,289,599
Ending Estimated Fund Balance	\$ 154,326	\$ -	\$ 109,649	\$ 3,174,428	\$ 1,786,859	\$ -	\$ 12,674	\$ 5,237,936

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
General Fund					
Mayor's Office	6.50	6.70	6.70	7.20	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	8.00	9.00	8.50
Purchasing	7.00	7.00	7.00	8.00	7.50
Budget	2.00	2.00	2.00	-	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	1.50
Human Resources	6.00	6.00	6.00	6.00	5.00
Safety	3.40	3.40	3.40	3.40	2.00
Planning	12.35	12.35	12.70	12.35	11.00
Code Enforcement	8.50	8.50	7.50	7.50	7.50
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.61
Special Events	2.25	2.25	2.25	2.25	2.25
Police	195.51	192.56	190.73	187.80	186.67
Building Inspection	11.90	10.90	10.90	10.90	9.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	11.67	11.44
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.80	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.43
Grounds Maintenance	27.39	25.25	25.25	25.25	25.25
Recreation Centers	19.60	18.42	18.07	18.71	18.43
Summer Playground Program	2.00	2.00	2.00	2.25	2.26
Swimming Pools	2.16	2.16	2.16	2.36	2.28
Economic Development	4.00	4.00	4.00	3.50	3.00
Frederick Community Action Agency	61.23	50.70	52.18	42.90	42.65
Total General Fund	503.86	486.26	484.91	472.94	464.41
Weinberg Center for the Arts					
Weinberg	8.83	8.33	8.33	8.33	7.38
Total Weinberg Center for the Arts	8.83	8.33	8.33	8.33	7.38

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	18.50	17.50	16.50	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	79.01	79.01	77.01	76.01	75.58
Parking Fund					
Public Parking	12.71	12.69	11.55	11.32	9.29
Church Street Deck	1.76	1.76	1.76	1.75	1.75
Court Street Deck	1.83	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.76	1.76	1.76	1.75	1.75
West Patrick Street Deck	1.76	1.76	1.76	1.72	1.72
East All Saints Street Deck	1.74	1.76	1.76	1.72	1.72
Total Parking Fund	21.56	21.56	20.42	20.09	18.06
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.61	4.56	4.55
Total Storm Water Fund	7.96	7.96	7.61	7.56	7.55
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	8.00	7.51	7.83	7.02	6.97
Clubhouse	6.80	6.20	6.20	6.80	6.90
Restaurant	-	-	2.15	2.15	2.05
Total Golf Course Fund	14.80	13.71	16.18	15.97	15.92
Rental Operations Fund					
Rental Operations	0.15	0.15	0.15	0.25	0.50
Total Rental Operations Fund	0.15	0.15	0.15	0.25	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
Total Community Development Fund	1.00	1.00	1.00	1.00	1.00
Total All Funds	639.67	620.48	618.11	604.65	592.90

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
General Government					
General Fund					
Mayor's Office	6.50	6.70	6.70	7.20	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	8.00	9.00	8.50
Purchasing	7.00	7.00	7.00	8.00	7.50
Budget	2.00	2.00	2.00	-	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	1.50
Human Resources	6.00	6.00	6.00	6.00	5.00
Safety	3.40	3.40	3.40	3.40	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.30	50.50	50.50	51.00	47.60
Frederick Police Department					
General Fund					
Police	195.51	192.56	190.73	187.80	186.67
Total Frederick Police Department	195.51	192.56	190.73	187.80	186.67
Planning and Community Development					
General Fund					
Planning	12.35	12.35	12.70	12.35	11.00
Code Enforcement	8.50	8.50	7.50	7.50	7.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
Total Planning and Community Development	21.85	21.85	21.20	20.85	19.50
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	11.90	10.90	10.90	10.90	9.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	29.90	28.90	28.90	28.90	27.90

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.61
Construction Inspection	4.90	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	11.67	11.44
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.80	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.43
Water & Sewer Fund					
Water Services	18.50	18.50	17.50	16.50	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.61	4.56	4.55
Total Department of Public Works	175.64	175.64	173.29	171.74	170.75
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	2.25
Grounds Maintenance	27.39	25.25	25.25	25.25	25.25
Recreation Centers	19.60	18.42	18.07	18.71	18.43
Summer Playground Program	2.00	2.00	2.00	2.25	2.26
Swimming Pools	2.16	2.16	2.16	2.36	2.28
Golf Course Fund					
Maintenance	8.00	7.51	7.83	7.02	6.97
Clubhouse	6.80	6.20	6.20	6.80	6.90
Restaurant	-	-	2.15	2.15	2.05
Total Parks and Recreation	68.20	63.79	65.91	66.79	66.39

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	4.00	3.50	3.00
Weinberg Center for the Arts					
Weinberg	8.83	8.33	8.33	8.33	7.38
Parking Fund					
Public Parking	12.71	12.69	11.55	11.32	9.29
Church Street Deck	1.76	1.76	1.76	1.75	1.75
Court Street Deck	1.83	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.76	1.76	1.76	1.75	1.75
West Patrick Street Deck	1.76	1.76	1.76	1.72	1.72
East All Saints Street Deck	1.74	1.76	1.76	1.72	1.72
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	36.89	36.39	35.25	34.42	30.94
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	61.23	50.70	52.18	42.90	42.65
Rental Operations Fund					
Rental Operations	0.15	0.15	0.15	0.25	0.50
Total Frederick Community Action Agency	61.38	50.85	52.33	43.15	43.15
Total All Funds	639.67	620.48	618.11	604.65	592.90

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
General Fund						
Mayor's Office	\$ 897,937	\$ 1,206	\$ -	\$ -	\$ -	\$ 899,143
Legal	817,461	5,082	-	-	-	822,543
Election Board	3,512	32	-	-	-	3,544
Finance	1,442,739	57,156	-	-	-	1,499,895
Purchasing	657,648	5,070	-	-	-	662,718
Budget	214,636	25	-	-	-	214,661
Information Technology	1,072,622	142,093	-	-	-	1,214,715
Geographic Information Systems	280,408	58,462	-	-	-	338,870
Audio Visual	208,238	1,373	-	-	-	209,611
Human Resources	865,979	43,728	-	-	-	909,707
Safety	280,191	1,926	-	-	-	282,117
Planning	1,573,404	67,228	12,000	-	-	1,652,632
Code Enforcement	750,857	243	-	-	28,775	779,875
Facility Maintenance	1,008,681	1,202	-	-	-	1,009,883
Asset Management	633,236	38,884	-	-	16,165	688,285
Municipal Annex	412,839	5,984	-	-	-	418,823
Community Promotion	297,011	-	-	-	-	297,011
Special Events	221,067	3,429	-	-	-	224,496
Police	29,771,051	376,932	242,691	-	-	30,390,674
Fire	269,749	-	-	-	-	269,749
Building Inspection	1,332,746	1,232	-	-	-	1,333,978
Electrical Inspection	327,224	176	-	-	28,225	355,625
Construction Inspection	565,838	4,375	-	-	-	570,213
General Administration - DPW	1,469,063	16,232	-	-	-	1,485,295
Maintenance - Equipment and Machinery	1,064,865	17,933	-	-	37,046	1,119,844
Engineering	1,535,438	17,714	-	-	-	1,553,152

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
Waste Collection	3,725,315	31,172	-	-	-	3,756,487
Street Maintenance	2,369,391	206,465	-	-	-	2,575,856
Snow Removal	527,240	47,922	-	-	-	575,162
Street Lights and Signals	2,405,560	69,340	-	-	35,930	2,510,830
Traffic Lines and Signs	1,069,303	215,755	-	-	128,265	1,413,323
Bus Maintenance	11,346	-	-	-	-	11,346
Grounds Maintenance	3,870,268	268,031	5,528	-	46,715	4,190,542
Harry Grove Stadium	258,582	8,072	-	-	-	266,654
Recreation Centers	1,402,477	96,353	-	-	28,775	1,527,605
Burck Street Center	21,500	5,081	-	-	-	26,581
Summer Playground Program	107,221	9,186	-	-	-	116,407
Swimming Pools	314,162	70,820	-	-	-	384,982
Community Development	68,803	-	-	-	-	68,803
Economic Development	710,902	42,079	-	-	-	752,981
Frederick Community Action Agency	5,583,589	35,122	-	-	-	5,618,711
Debt Service	7,461,555	-	-	-	-	7,461,555
Contingency	450,000	-	-	-	(349,898)	100,102
Fund Balance (Reserves)	9,563,804	-	-	-	-	9,563,804
Total General Fund	\$ 87,895,458	\$ 1,973,115	\$ 260,219	\$ -	\$ (2)	\$ 90,128,790

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
General Fund						
Mayor's Office	\$ 930,017	\$ 1,651	\$ -	\$ -	\$ 235	\$ 931,903
Legal	789,143	3,288	-	-	11,000	803,431
Election Board	3,512	32	-	-	-	3,544
Finance	1,425,478	73,450	-	(237,031)	-	1,261,897
Purchasing	638,253	3,765	-	-	5,001	647,019
Budget	211,741	1	-	-	-	211,742
Information Technology	1,034,936	119,370	-	-	-	1,154,306
Geographic Information Systems	278,159	45,313	-	-	-	323,472
Audio Visual	198,479	4,806	-	-	-	203,285
Human Resources	817,154	81,255	-	-	-	898,409
Safety	250,436	-	-	-	-	250,436
Planning	1,458,791	48,423	-	-	22,454	1,529,668
Code Enforcement	746,249	600	-	(1,495)	31,026	776,380
Facility Maintenance	975,504	4,990	-	(7,940)	87,020	1,059,574
Asset Management	457,323	59,965	-	-	-	517,288
Municipal Annex	418,983	4,675	-	-	-	423,658
Community Promotion	104,520	-	-	-	-	104,520
Special Events	218,860	2,274	-	-	-	221,134
Police	28,780,860	215,384	334,161	5,400	86,092	29,421,897
Fire	291,738	-	-	-	-	291,738
Building Inspection	1,253,898	1,019	-	6,329	-	1,261,246
Electrical Inspection	329,730	-	-	2,795	-	332,525
Construction Inspection	596,784	1,421	-	(7,414)	-	590,791
General Administration - DPW	1,451,056	28,989	-	(2,647)	-	1,477,398
Maintenance - Equipment and Machinery	1,076,695	9,099	-	(10,235)	36,379	1,111,938
Engineering	1,429,718	12,330	-	-	26,695	1,468,743

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
Waste Collection	3,597,208	22,282	-	(5,258)	-	3,614,232
Street Maintenance	2,193,100	117,656	-	(24,227)	-	2,286,529
Snow Removal	441,373	3,962	-	330,215	-	775,550
Street Lights and Signals	2,335,788	56,943	-	(13,337)	51,657	2,431,051
Traffic Lines and Signs	930,067	49,886	-	(2,767)	-	977,186
Bus Maintenance	12,212	-	-	53	-	12,265
Grounds Maintenance	3,401,008	280,167	2,000	(32,146)	92,441	3,743,470
Harry Grove Stadium	232,788	12,749	-	-	-	245,537
Recreation Centers	1,454,174	15,851	-	(295)	-	1,469,730
Burck Street Center	29,100	-	-	-	-	29,100
Summer Playground Program	110,105	4,388	-	-	-	114,493
Swimming Pools	372,703	2,624	-	-	-	375,327
Community Development	72,856	-	-	-	-	72,856
Economic Development	814,933	94,100	100,000	-	-	1,009,033
Frederick Community Action Agency	4,922,733	23,882	936,981	-	-	5,883,596
Debt Service	6,901,174	-	-	-	-	6,901,174
Contingency	450,000	-	-	-	(450,000)	-
Fund Balance (Reserves)	9,122,325	-	-	-	-	9,122,325
Total General Fund	\$ 83,561,664	\$ 1,406,590	\$ 1,373,142	\$ -	\$ -	\$ 86,341,396

Key Indicators

Frederick Police Department

Staffing: (as of January 4, 2017)

Sworn Officers:

Active Sworn	140
Modified Duty	5
Overhire	0
Total Budgeted Sworn	145

Eligible / Pending Separations
(within next 12 months)

11

Monthly Crime Statistics: (calendar year as of November 30, 2016)

Crime	Thru 11/16	Thru 11/15	% Change	Thru 11/14
Manslaughter	-	-	0.0%	-
Murder	1	5	-80.0%	1
Rape	22	20	10.0%	18
Robbery	63	62	1.6%	74
Aggravated Assault	233	226	3.1%	174
Burglary	124	133	-6.8%	196
Theft	1,097	1,119	-2.0%	1,218
Stolen Auto	46	49	-6.1%	39
Total	1,586	1,614	-1.7%	1,720

Code Enforcement

Case and Violation Statistics

	As of <u>12/31/2016</u>	As of <u>12/31/2015</u>	<u>% Change</u>	<u>Total FY 2016</u>
Cases	1113	1030	8.1%	3548
Violations	1653	1313	25.9%	2755

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

**Annual
Goal**

**As of
3/31/2016**

	Annual Goal	As of 3/31/2016
Number of meals prepared and served in the Soup Kitchen	26,000	19,597
Number of households served through the Food Bank Program	7,400	8,588
Number of meals prepared and served in the Summer Food Service Program	17,000	8,575
Number of backpacks of non-perishable food provided to elementary school students	8,800	4,200
Number of after-school meals served to children at the PAL Center	2,500	2,604
Number of volunteer hours of service performed in the Soup Kitchen and Food bank	8,500	6,092

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

**Annual
Goal**

**As of
3/31/2016**

	Annual Goal	As of 3/31/2016
Number of outreach encounters (client contacts)	6,100	6,304
Number of client transports provided	720	922

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

**Annual
Goal**

**As of
3/31/2016**

	Annual Goal	As of 3/31/2016
Number of Case Management encounters (client contacts) through the PATH Project	730	415
Number of Case Management encounters (client contacts) through the SOAR Program	260	174
Number of SSI/SSDI applications submitted through the SOAR Program	15	9
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	55
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	11,544
Number of households that successfully graduate from the Transitional Shelter Program	14	13
Number of unduplicated persons enrolled in the Housing First Program	25	25
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	4	2

Key Indicators

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
3/31/2016**

	Annual Goal	As of <u>3/31/2016</u>
Number of unduplicated patients seen in the Primary Care Clinic	1,000	1,347
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	2,125
Number of unduplicated patients seen in the School-Based Health Center	415	294
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	489
Number of unduplicated patients seen through the Community Action Dental Program	40	34
Number of volunteer hours of service performed in the Primary Care Clinic	462	237

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
3/31/2016**

	Annual Goal	As of <u>3/31/2016</u>
Number of unduplicated persons that receive homebuyer education and counseling	300	390
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	242
Number of unduplicated households that are approved for mortgage modifications	160	114
Number of unduplicated households that avoid foreclosure (when known)	310	201
Number of unduplicated persons that receive reverse mortgage counseling	30	34
Number of unduplicated households that receive weatherization services	80	91
Number of unduplicated households that receive furnace repairs or replacements	40	21
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	12

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
3/31/2016**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	2,889
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	2,845
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	400	262
Number of unduplicated households receiving Emergency Funds for Families with Children	250	195
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	57